Worthless Check Division

Smith County Courthouse
4th Floor
100 N. Broadway Ave.
Tyler, Texas 75702

D. Matt Bingham

Criminal District Attorney

Smith County, Texas

Lorri Robertson, Legal Assistant

903/590-1740

FAX: 903/590-1719

CHECK RECEIPT FORM

MERCHANT NAME: _____ DATE:_____ _____

ADDRESS: _____

CITY: _____ PHONE#:_____

SIGNATURE ON CHECK (PLEASE PRINT OR TYPE)	CHECKS RECEIVED		
	DATE OF CHECK	AMOUNT OF CHECK	

REMINDER

ONCE A CHECK HAS BEEN FILED WITH THIS OFFICE, PAYMENT CANNOT BE ACCEPTED BY YOU FROM THE DEFENDANT. IF PAYMENT IS RECEIVED BY YOU IN THE MAIL, YOU MUST IMMEDIATELY FORWARD THE PAYMENT TO OUR OFFICE ALONG WITH THE ENVELOPE IN WHICH IT WAS RECEIVED. IF A DEFENDANT CONTACTS YOU PERSONALLY, DIRECT HIM/HER TO OUR OFFICE IN TYLER.

DATE RECEIVED _____

_____

RECEIVING D.A. EMPLOYEE