



**KAREN PHILLIPS**  
**Smith County Clerk**

**Request to Redact Social Security Number**  
**From Public Documents**

In accordance with Title 5, Chapter 552.147(d) Texas Government Code, the following form is provided for the redaction of an individual's social security number.

Social security numbers will be redacted from the specific document(s) listed below. The requestor or the requestor's lawful representative must submit a detailed list of the documents from which the social security number is to be redacted.

I, \_\_\_\_\_ do hereby by my signature below request that the first five numbers of my social security number found in the following document(s) be removed from public access:

<b>Name Listed on Document</b>	<b>Document Title Instrument Number</b>	<b>Page # w/SSN</b>

Name: \_\_\_\_\_ Address \_\_\_\_\_

City/State/Zip: \_\_\_\_\_ Phone: \_\_\_\_\_

Signature: \_\_\_\_\_

FOR OFFICE USE	
Date Request Received: _____	Date Redaction Completed: _____
Identification Copied: _____	Website Notified to Update: _____
Redaction Process Completed By: _____, Deputy	
Comments: _____	

Return Address:

Smith County Clerk  
200 East Ferguson,  
Suite 300  
Tyler, Texas 75702  
Attn: Redaction Request