



Application for Mass Gathering Permit
Smith County, Texas

In Accordance with Texas Health and Safety Code, Chapter 751 (Texas Mass Gatherings Act), At least 45 days prior to the planned mass gathering, the Application must be received and filed with the Smith County Fire Marshal's Office, either by email (MassGatheringActApplication@smith-county.com) mail (post marked at least 45 days prior to the event) or in person at 11325 Spur 248, Tyler, Texas 75707; via Faxed to 903-590-2647. Additional sheets may be attached.

Event Description

1. Promoter's Full Name: *(Pursuant to Tex. Health & Safety Code § 751.004(b)(1))*

2. Promoter's Address (physical and mailing): *(Pursuant to Tex. Health & Safety Code § 751.004(b)(1))*

3. Telephone: _____

4. Fax: _____

5. Email: _____

6. Full name of Owner(s) of the Property on which the Mass Gathering will be held.
(Pursuant to Tex. Health & Safety Code § 751.004(b)(3))

7. Property Owner's Address (physical and mailing):

8. Location of the Property where the Mass Gathering Will be held: *(Pursuant to Tex. Health & Safety Code § 751.004(b)(5))*

9. Description of the Property where the Mass Gathering will be held: (barn, open field, etc.): *(Pursuant to Tex. Health & Safety Code § 751.004(b)(5))*

10. Date of Mass Gathering: *(Pursuant to Tex. Health & Safety Code § 751.004(b)(6))*

11. Time/Hours of Event: *(Pursuant to Tex. Health & Safety Code § 751.004(b)(6))*

12. Type of gathering:

Music/Concert

Horse/dog racing (not subject to the Texas Racing Act)

Other (describe) _____

13. Maximum number of persons to be allowed to attend:

14. A hearing will be held no later than 10 days prior to the event and the promoter or the following representative of the Promoter will be available to attend, if necessary:

a. Name:

b. Telephone:

c. Fax:

d. E-mail:

15. Will food be served? _____ By Whom?

16. Will alcohol be served? _____ By whom?

17. Will attendees be allowed to bring in food or alcohol?

18. Are individual under the age of 21 years old allowed into the event?

a. Anticipated number of persons attending under the age of 21: _____

19. Briefly describe your plans for parking.

20. Event Financial and Contractual Obligations:

21. Attach the following documents:
- (a) A certified copy of the agreement between the promoter and the land owner.
 - (b) A list of the names and contact information of each performer and of their agent who has agreed to appear at the mass gathering including a description of the terms of the agreement.
 - (c) Financial statement reflecting the funds being supplied to finance the mass gathering and each person supplying the funds.

Health & Sanitation Compliance

1. Describe the steps taken to ensure that minimum standards of health and sanitation will be maintained during the gathering:

a. Name(s) of Temporary Food Establishment(s) proposed:

Each proposed Temporary Food Establishment must make application for a NET Health Temporary Food Establishment Permit.
At least 7 days prior to the event or be subject to a \$100.00 administrative fee.

2. Describe toilet facilities and number to be provided at the event, designate on diagram:

a. Describe hand washing facilities for patrons, designate on diagram:

b. Indicate who will be responsible for their maintenance during the event:

c. Describe Potable Water Supply:

Coordinator must provide potable water supply

d. Describe Wastewater Disposal System:

Proper disposal site must be provided by coordinator

e. Describe Electrical Power Supply:

f. Describe Garbage Disposal System:

Proper disposal site must be provided by coordinator

g. Describe Grease Disposal System for Temporary Food Vendors:

Coordinator must provide proper disposal site

h. Describe Parking accommodations:

3. Describe the steps taken to ensure the physical health/safety of the persons attending:

4. Describe the preparations taken to provide adequate medical and nursing care:

a. Public Safety Compliance

b. Describe how attendance will be limited to the maximum number stated in the event description above: _____

5. Describe the preparations you will take to provide traffic control:

6. Describe the steps you will take to ensure that the mass gathering will be conducted in an orderly manner:

7. Describe the preparations you will take to identify and supervise minors who may attend the mass gathering:

8. Identify the location on the grounds where the promoter or a representative will be available at all times during the event.

Acknowledgment

State of Texas §
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County of Smith §

I affirm that the information I have given in this document and its attachments are true and correct and I hereby set my hand on this the ____day of _____, 20_____.

Signature of Promoter

Print Name of Promoter

FOR OFFICAL USE ONLY

Received by _____ the Smith County Fire Marshal's Office on this the _____ day of _____, 20_____, together with the following:

Processed by: _____

Notes:

