

IN THE COUNTY COURT

IN AND FOR

SMITH COUNTY, TEXAS

AMENDED STANDING ORDER IN THE COURT

BE IT KNOWN, on this 21st day of June, 2007, Judge Joel P. Baker, Judge of the County Court of Smith County, Texas by written order hereby establishes the following requirements for all probate and guardianship matters:


- 1) All probate and guardianship proceedings **shall** include a fully completed and executed Personal Representative/Applicant General Information Sheet as well as an executed Court Instruction Sheet for the applicable proceedings. These forms are available from the Court or online at www.smith-county.com;
- 2) Letters Testamentary, Letters of Administration, Letters of Guardianship, Letters of Temporary Administration, and Certificates of Compliance **shall not** be issued until such time as all prerequisites required by law are satisfied including a completed and executed Person Representative/Applicant Information Sheet and an executed Court Instruction Sheet. These documents must be filed only with the Court staff located in the Smith County Courthouse Annex, located at 200 E. Ferguson, Ste. 100, Tyler, Texas;
- 3) All applications or motions pending approval will not be approved in any and all probate guardianship matters if the matter is not in a current status, as required by the Texas Probate Code, i.e.; Inventories, Annual Accounts, Annual Reports, etc.;
- 4) The clerk of the court is no longer required or charged with the duty of collecting filing fees for filing Amended Annual Accountings or Amended Inventories in cases pending in the County Court of Smith County, Texas.

Adopted and Ordered this 21st day of June, 2007.

FILED
JUDY CARNES
COUNTY CLERK
SMITH COUNTY, TEXAS

6/21/07 11:09AM
Date/Time

Leann Morgan
Deputy


Joel P. Baker, Judge
County Court, Smith County, Texas