



**KAREN PHILLIPS**  
**Smith County Clerk**

**Request to Redact Social Security Number**  
**From Public Documents**

In accordance with Title 5, Chapter 552.147(d) Texas Government Code, the following form is provided for the redaction of all but the last 4 digits of an individual's social security number.

All but the last 4 digits of an individual's Social Security number will be redacted from the specific document(s) listed below. The requestor or the requestor's lawful representative must submit a detailed list of the documents from which all but the last 4 digits of the social security number is to be redacted.

I, \_\_\_\_\_ do hereby by my signature below request that the first five numbers of my social security number found in the following document(s) be removed from public access:

<b>Name Listed on Document</b>	<b>Document Title Instrument Number</b>	<b>Page # w/SSN</b>

Name: \_\_\_\_\_ Address \_\_\_\_\_

City/State/Zip: \_\_\_\_\_ Phone: \_\_\_\_\_

Signature: \_\_\_\_\_

FOR OFFICE USE	
Date Request Received: _____	Date Redaction Completed: _____
Identification Copied: _____	Website Notified to Update: _____
Redaction Process Completed By: _____, Deputy	
Comments: _____	

Return Address:

Smith County Clerk  
200 East Ferguson,  
Suite 300  
Tyler, Texas 75702  
Attn: Redaction Request