

**COUNTY COURT AT LAW NO. 3, SMITH COUNTY, TEXAS
GENERAL INFORMATION SHEET**

(please print all information)

Cause # _____ **Guardianship/Estate of** _____

Name of Institution: _____

Physical address: _____
(street) (city) (state) (zip)

Mailing address: _____
(street) (city) (state) (zip)

Telephone Number: (____) _____ Fax Number: (____) _____

Email: _____

Federal Identification Number: _____

Name of Officer: _____

Mailing address of Officer: _____
(street) (city) (state) (zip)

Work Hours: _____ Phone: (____) _____ Fax: (____) _____

Supervisor's Name & Title: _____

Mailing Address: _____
(street) (city) (state) (zip)

Work Hours: _____ Phone: (____) _____ Fax: (____) _____

Attorney's name: _____

Mailing Address: _____
(street) (city) (state) (zip)

Phone: (____) _____ Fax: (____) _____ SBN# _____

Email: _____

YOU MUST NOTIFY THE COURT, IN WRITING, OF ANY CHANGE OF ADDRESS

DATE: ____/____/____ **OFFICER:** _____

THIS INFORMATION SHEET MUST BE COMPLETED IN ITS ENTIRETY

EMAIL THIS FORM TO: tknighton@smith-county.com or rcraig@smith-county.com